

**MINUTES OF THE CHIDDINGSTONE PARISH COUNCIL MEETING HELD ON
TUESDAY 17TH SEPTEMBER 2019 AT 7.30PM IN CHIDDINGSTONE CAUSEWAY VILLAGE HALL**

Present: Cllr R. Streatfeild (Chairman), Cllr A. Baker, Cllr C. Bishop, Cllr Mrs P. Harris, Cllr P. Myers, Cllr Mrs M. Quirk, Cllr J. Roper and Cllr H. Williams

Apologies: Cllr B. Taylor

In attendance: Mrs L. Kleinschmidt (Clerk) and District Cllr J. Osborne-Jackson. County Cllr P. Lake and District Cllr Mrs S. Coleman attended the Open Session only.

Open Session

Report by County Cllr Lake

County Cllr Lake reported as follows:

- Paul Carter is stepping down as Leader of KCC.
- There was a road traffic collision involving a motorcyclist at Hildenborough Station recently and also one at Somerden involving a school bus. Cars are being driven far too fast along our roads. Cllr Williams said that the Parish Council asked KCC for some junction warning signs at the bend near Somerden, but this was refused.
- Regarding the project to reduce speeds in Chiddingstone Causeway, Geoff Binham at Kent Highways has said that a speed survey would be required, costing £750. He added that speed reduction measures are so important, Langton Green has now got a 20mph sign at the school, which hopefully can be implemented in the surrounding villages. Cllr Bishop asked whether a speed camera could be placed in Chiddingstone Causeway so that speeding drivers are fined. C.Cllr Lake said that this is not possible as the cost would be prohibitive, but the parish could operate a Speedwatch Scheme, for which he would happily pay for the equipment through his members' fund. This is linked to the police.
- KCC is working on Operation Brock, which is KCC's plan for the road network post Brexit. Lorries will be prevented from being driven across country to Dover if the major roads are blocked. KCC wants to ensure that children get to school and patients get to hospital easily.
- There is still one child in his ward who could not get into a Kent secondary school, and the family refused to send the child to a school outside the county.
- He is pursuing the problem of school children having to stand on school buses. According to the bus companies, 27 children are able to stand on these buses, but this is not right in the rural area.
- A resident of Wellers Town has asked him to ensure that KCC improve the drainage in Wellers Town as surface water on the road freezes in winter. Cllr Bishop advised that there was a leaking valve that the water company has fixed, and there is also a spring in the bank. Unfortunately the ditch is blocked which makes the water flow onto the road. Clerk to contact Highways in order to discuss what can be done to improve the situation.

Report by District Cllr Mrs Coleman

District Cllr Mrs Coleman reported as follows:

- The family fun play events were well supported this year and there were about 500 more children attending the events across the district than last year. Next year, Imago will give priority to parishes with toilet facilities and/or a hall for use in wet weather. They have also asked to be told in advance if there are any additional activities on offer.
- The Local Plan hearings start on the 24th September at The Stag.
- The Housing Register is going to be brought back to SDC from WKHA in January.
- The deadline for CIL applications is 30th September.
- Festivals – there were supposedly two additional festivals on the Wilderness Farm site in August, which residents have said were very noisy, and which did not have a licence. SDC Licensing Officers have been trying to contact the landowners to invite them to a meeting. There were a number of technical breaches at Neverworld this year, and people felt that there was a lack of organisation. SDC feel that the organisers are not complying properly with the terms of the licence. Another event was held in the Penshurst parish recently too, this was a Christian event, again without a licence.
- New allegations have been reported on land near Coopers Corner regarding the burning of waste. The landowners have told SDC that the waste is fly tipping. Additional measures will now be taken.

County Cllr Lake and District Cllr Mrs Coleman left the meeting at 8pm.

Report by District Cllr Osborne-Jackson

District Cllr Osborne-Jackson reported as follows:

- New signs have been erected at Penshurst Station, paid for by Southern Rail. £30,000 has been pledged by Southern Rail for improvements at Penshurst Station, so if the Parish Council has any requests as to how this money should be spent, please let him know before 4th October. Cllr Mrs Quirk asked whether this funding could be put towards a new halt at Bough Beech. Cllr Bishop said that there has been an accumulation of dumped rubbish in the area by the station yard. Cllr Osborne-Jackson undertook to investigate both matters.
- Tom Tugendhat has been in touch regarding Gatwick Airport. Cllr Streatfeild undertook to bring Cllr Osborne-Jackson up to speed on aviation matters outside the meeting.

Closed Session

54. Apologies for absence were received from Cllr Taylor and members accepted his reason for absence.

55. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed
None.

56. The minutes of the Chiddingstone Parish Council Meeting held on 16th July 2019 were approved and duly signed. Proposed by Cllr Bishop, seconded by Cllr Mrs Quirk and all were in favour.

57. Planning:

i. To consider planning applications received

- i. SE/19/00633/FUL: Camp Hill Oast, Camp Hill, Chiddingstone Causeway TN11 8LE - demolition of existing dwelling and construction of replacement dwelling and detached bin store. (Amended application - revised plans and updated ecology report). Members agreed to reiterate their previous comments, i.e. Members were concerned about the prominent siting of the proposed new dwelling, and the openness in the Green Belt, but if planning officers feel that the application satisfies planning policy, the Parish Council would have no objection to this application. Members also asked that SDC check the proposed size of the proposed new dwelling to ensure it satisfies the 50% rule.

The Clerk reported that since the last meeting, the Planning Committee considered the following applications:

- ii. SE/19/02061/FUL: Lockskinners Farm, Lockskinners Lane, Chiddingstone TN8 7NA - partial demolition of workshops/offices (building 2) and conversion to facilitate a gym with alterations to fenestration. Demolition of storage area and partial conversion of existing stables with installation of mezzanine floor for light industrial/workshops and offices, with alteration to fenestration. Erection of two stable blocks and new barn. Relocation of site access and associated landscaping. Members had no objection to this application but had concerns. This will turn to object if the application does not satisfy policy to protect and retain existing businesses on site.
- iii. SE/19/02164/FUL: Land north of Oakenden Lane, Chiddingstone Hoath TN8 7DE - upgrading of existing farm track to serve agricultural barn. Members objected to the application on grounds of inappropriate development in the Green Belt and AONB
- iv. SE/19/02182/FUL: Land to North-East of Sharps Place, Bayleys Hill Road, Bough Beech TN8 7AS - demolition of existing barn, erection of a cartshed for car parking. Conversion of existing agricultural buildings to form two dwellings with associated parking and landscaping. Members had no objection providing the application satisfies planning policy.

ii. To report SDC notifications of planning decisions

- SE/19/01168/FUL: Chiddingstone Primary School, Chiddingstone - replace like for like 7 windows at the front of the school, to include secondary double glazing. Application approved.
- SE/19/01679/FUL and SE/19/01680/LBCALT: Outbuilding at Frienden Hall, Moat Lane, Chiddingstone TN8 7DN - change of use of outbuilding to dwelling. Application approved.
- SE/19/01300/HOUSE: The Blacksmiths, Finch Green, Chiddingstone Hoath - 2 small additional windows on the North West elevation and 1 small additional window on the South East elevation. Application approved.

- SE/19/01684/MMA: Woodmans Barn, land east of Lockskinners Oast, Chiddingstone TN8 7NA - Minor Material Amendment to SE/18/0119/MMA to allow the siting of two air source heat pumps. Application approved.
 - SE/19/01866/HOUSE: Somerden Hop Barn, Tonbridge Road, Bough Beech TN8 7AJ - proposed wrap around balcony to the first floor of the existing property. Application approved.
 - SE/19/02027/HOUSE and SE/19/02028/LBCALT: Tudor Cottage, 6 The Village, Chiddingstone TN8 7AH - removal of external privy door and brick up to match existing. Renew rear soil vent pipe in painted cast iron to match existing with extended branch pipework. Internal alterations. Install extract ventilation to kitchen ducted through east elevation wall and to bathroom ducted through roof. General repairs on a like for like basis. Application approved.
- iii. The Clerk reported that the following application has gone to appeal:
Appeal: Land at Lockskinners Farm, Chiddingstone for an agricultural/forestry style barn. Appeal Ref: APP/G2245/W/19/3233445. SDC Ref: SE/18/03940/AGRNOT. Appeal Start Date: 9th September 2019. Deadline for representations: 14th October 2019. SDC has forwarded all the representations made on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal. Comments can be submitted at <https://acp.planninginspectorate.gov.uk>.
- iv. To discuss the enforcement query at Pucknells, Camp Hill
The Clerk reported that a resident raised a query as to whether this property is being built according to plans. Enforcement Officers have said that, so far, the building is being built in accordance with its planning approval, but the height of the new property cannot be compared with the planning approval until the building work is finished.
- v. To discuss any updates regarding the Sevenoaks District Council Draft Local Plan
The hearing sessions will take place over four weeks and will open on Tuesday 24 September 2019 at 10.00 am at The Stag Theatre, London Rd, Sevenoaks TN13 1ZZ
There are three documents relating to the hearing sessions:-
- ED8: Inspector’s Matters, Issues and Questions
 - ED9: Inspector’s Guidance Notes on the Examination process
 - ED10: Draft Hearing Sessions Timetable V.1
- See www.sevenoaks.gov.uk/downloads/download/434/examination_documents.

58. Licensing:

- i. To discuss the Neverworld Festival 1st to 4th August 2019
The Clerk reported that she received no noise complaints during the festival and comments received have been positive, the event was well run this year. The SDC Licensing Officer reported that a couple of complaints were received during the event, which he’ll take up with SAG. Hever Parish Council received no complaints this year. Two people have commented to say that the shuttle bus didn’t appear to run on Friday night and after an enquiry the person was told that it would only be running until 11pm to Hever Station only. Members asked the Clerk to raise this with the organisers and also to request details of the number of attendees this year. Members said that they had not received any complaints either this year, and the general consensus was that this is the quietest Neverworld event so far. Cllr Baker reported that cars were parking down Pigdown Lane which caused a bit of a nuisance and Clerk to forward comment to Hever Parish Council.
- ii. To discuss other events held at Wilderness Farm
The Clerk reported that a complaint has been received about another noisy event on the site after the Neverworld festival. This has been reported to Licensing, who have said that they will invite the landowners in for a meeting.

59. Finance

- i. To hear report of the Parish Council’s External Audit
The Clerk reported that the external auditors PKF Littlejohn have completed the Parish Council’s 2018-19 audit and made the following comment: On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices.

No other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. There were no other matters not affecting their opinion which they wished to draw to the Parish Council's attention. The notice of conclusion of audit has been displayed on the website and on the noticeboard. The audit fee of £200 + VAT is now due. Cllr Bishop proposed that this fee be paid, this was seconded by Cllr Baker and all were in favour.

ii. To approve SDC district and parish election costs £196.49 + VAT

Cllr Mrs Harris proposed that this be approved, this was seconded by Cllr Williams and all were in favour.

iii. To approve list of payments

Cllr Williams proposed that the list of payments be approved, this was seconded by Cllr Myers and all were in favour. Cllr Streatfeild and Cllr Roper undertook to authorise the payments online.

60. Affordable Housing provision in the parish

The Clerk reported as follows:

- Chequers Barn – the landowner is still waiting for the report from the Pre Planning Advice meeting held in June, Clerk to ask D.Cllr Mrs Coleman to chase. The landowner is pressing ahead, and it has been agreed that ERHA will lead on the project. ERHA is undertaking a traffic survey for the site.
- Site adjacent to Bassetts – ERHA is discussing heads of terms with the landowner and they will be carrying out a topographical survey and then will prepare a new layout for the scheme.
- Site opposite The Rock – a meeting was held with the landowner on 20th August. The landowner said that the proposal on this land is on hold at the moment, but he was asked to prepare a draft layout for the site. Cllr Streatfeild reported that he asked the landowner for a better relationship with the Parish Council, with discussions held prior to any future applications being submitted, or work carried out and then a retrospective application made.

61. Highways

i. To discuss the proposal to reduce the speed of vehicles on B2027 though Chiddingstone Causeway

Cllr Mrs Harris reported that she has got signatures for the petition, and Cllr Baker encouraged members to have one last push to obtain signatures and then the request can go to the Joint Transportation Board.

ii. To approve the cost of a new traffic survey in Chiddingstone Causeway

The Clerk reported that she sent the traffic survey carried out in 2014 to Geoff Bineham to see if he will accept that or whether a new survey will be required. Cost £600-£900. Members agreed to the new traffic survey if required.

iii. To discuss a Chiddingstone Highways Improvement Plan

Members agreed that the Clerk should discuss this with Geoff Bineham and the one item on the HIP is the speed reduction in Chiddingstone Causeway.

iv. Speed limit in Wellers Town

Cllr Bishop asked that consideration be given to a speed reduction in Wellers Town from 60mph to 30mph.

v. Speed Watch

Cllr Bishop asked whether a Speed Watch scheme could be undertaken in the parish. The Clerk reported that volunteers are needed to operate the equipment. The Parish Council has tried in the past to get residents to volunteer for such a scheme, but people aren't willing. Clerk to mention in the parish magazine again, and item to be added to a future agenda.

vi. To discuss complaints received about the noise and speed of farm vehicles

The Clerk reported that three complaints have been received about the speed of vehicles and noise of early morning traffic movements from Vexour Farm. Cllr Streatfeild reported that the Parish Council has met with the farmer and every year an email is sent asking him to ensure that his contractors drive considerately and slowly through the parish. The Parish Council has also got the ditches dug out to reduce road surface water, had the potholes filled and the surface improved, cut the hedges to improve visibility, and put notices in the parish magazine asking everyone to drive slower. This problem only exists at harvest time, and most of the complaints were regarding noise rather than speed. The vehicles are leaving Vexour Farm at 5am in order to get to the coast, and this would be the safest time to use the lanes. Cllr Bishop said that there were a lot of tractor movements from Wellers Town to Ide Hill Road too, and asked what the weight limit was of Vexour Bridge.

Cllr Streatfeild reported that the weight limit of both Vexour Bridge and Becketts Bridge was investigated a couple of years ago and Highways were satisfied. It was agreed to write to the farmer again and ask that he insists that his contractors drive no faster than 20mph along Hampkins Hill Road. Cllr Mrs Harris asked whether she could go to see the farmer with the Clerk in order to reiterate the parish's concerns. This was agreed.

62. Rights of Way

None.

63. Aviation

i. Cllr Streatfeild reported that the HWCAAG has not met recently, but there has been a lot of activity with the community noise groups, who are collectively trying to fight Gatwick's Masterplan through the planning process. The groups have been trying to get the local authorities to ensure that GAL consults more widely, for example with SDC and T&MBC, rather than just Crawley Borough Council. A meeting had been arranged for Friday 20th September with Tom Tugendhat MP, and the residents of the parish would have been invited if the other invitees had agreed to attend. Emails were received as follows:

(i) Email from Dame Deidre Hutton, Chair of CAA: "Thank you for your email of 5 September 2019 regarding the Gatwick Airport Master Plan. As you may already be aware, the Gatwick Airport Master Plan will be considered as a Nationally Significant Infrastructure Project (NSIP) under the Planning Act 2008 and Gatwick Airport Limited (GAL) will need to apply for a Development Consent Order (DCO) to get planning permission. NSIP applications are examined by the Planning Inspectorate and finally decided by the Secretary of State. The Master Plan is therefore a planning issue, something the Civil Aviation Authority (CAA) does not have a regulatory role in. As the responsibility for engagement on the Gatwick Airport Master Plan lies with the airport I must politely decline your kind invite to the Chiddingstone Parish Council meeting as it would be more appropriate for you to continue to engage with GAL about your specific concerns. More widely, I do note the concerns in your email about the impact of aviation noise on overflowed communities. There's no getting away from the fact that aviation can cause increased noise and emissions. We understand the impact that this can have on overflowed communities and I would like to assure you that they are key considerations in airspace modernisation. The Department for Transport and the CAA are working together to act as co-sponsors for the modernisation of the UK's airspace. Modernising airspace means updating its structural design, changing how the systems on which it runs work, and using new technology to improve how air traffic is managed. The overall objective for airspace modernisation is to deliver quicker, quieter and cleaner journeys and more capacity for the benefit of those who use and are affected by UK airspace. There are several benefits to airspace modernisation and, combined with the development of new technology, it will create opportunities for airports to manage how noise impacts local communities, including the introduction of 'planned breaks' for noise respite.

Airspace modernisation will also:

- help to reduce aviation's carbon emissions, contributing to ambitions such as the global industry goal to reduce net emissions by 50% by 2050
- reduce the need for stacking, where aircraft join a circular queue to land at busy airports, helping to reduce carbon emissions and noise impact
- increase the resilience of flights, so we can all be more confident that flights will not be affected by unnecessary delays
- increase airport capacity, providing more choice and better value for passengers.
- New technology may also provide opportunities to reduce the amount of controlled airspace by airports for commercial flights, allowing greater access for general aviation users.

It is important to remember that the CAA's Airspace Modernisation Strategy sets out what the industry must do to modernise, it does not include specific airspace change proposals. It is the responsibility of the aviation industry, such as airports, to submit appropriate airspace change proposals through the CAP1616 airspace change process, to deliver airspace modernisation."

(ii) Email from Martin Rolfe, Chief Executive of NATS: “Thank you for your email of last Thursday on behalf of Chiddingstone Parish Council. While I understand your interest in gaining as wide a perspective as possible on the future traffic that you may expect over your area, it is not for NATS to comment on Gatwick Airport’s Masterplan. NATS handles the traffic presented to us – we do not control the traffic volumes, the aircraft types or the schedules, which are a matter for the airports and airlines. The wider plan to modernise the whole of UK airspace involves changes to both the higher level network for which NATS is responsible, and the lower level arrival and departure routes for which the airports are responsible. This requires a huge amount of coordination which will be managed on an independent basis by the Airspace Change Organising Group (ACOG). ACOG is still in the early days of set-up but it has a wide range of stakeholders agreed with the DFT and CAA, which are sponsoring the programme; for noise matters this is the Airspace & Noise Engagement Group (ANEG), with which I’m sure you are already familiar. For all of these reasons you will understand that NATS doesn’t have the answers to your questions and therefore with thanks again, on my behalf and Juliet Kennedy’s, we politely decline the invitation to attend your meeting on the 20th.”

(iii) Email from Stewart Wingate, Chief Executive of Gatwick Airport Ltd: “Thank you for your email in relation to Gatwick’s Masterplan and for your invitation to the Parish Council meeting. You raise a number of important points which are relevant to all our local communities and I appreciate residents will have a number of questions about the future operation of the airport. Unfortunately, I am unable to accommodate your request to attend the meeting. However, I wanted to make you aware of a number of events we will be putting in place to allow on-going engagement and discussion on how we are taking our plans forward. Firstly, as part of the planning process, we will be holding a formal stage of consultation on our proposals to use the standby runway. This is likely to take place in the first half of next year. This consultation will set out in more detail our proposals to use the standby runway, preliminary environmental information and potential mitigation measures. As part of the consultation, there will be an opportunity to meet and discuss the proposals with members of my team. We will be holding a number of exhibitions and will publicise the consultation widely beforehand. Secondly, we plan to host a number of ‘round tables’, likely to start over the winter and specifically tailored to local stakeholders with an interest in our plans. This will allow access to the information shared with statutory consultees such as the local authorities but also afford groups such as parish councils the opportunity to directly engage with the airport on the subject. I will ensure that the parish clerk is made aware of this event. In addition, and as you are also aware, we’ve been discussing our future noise mitigation plans as part of the Noise Management Board and although Board meetings have been temporarily paused, while we transition to the second phase of the NMB, we have been actively following through on our NMB workplan activities. I appreciate you have been involved in the NMB and hope that you will continue to use this as a forum to help identify and implement noise reduction initiatives. We have initiated the recruitment process for two new independent chairs of the NEX and NCF and I hope that they will be in place in time for the NMB annual public meeting on 3 December. Finally, I should also highlight that, under a separate process, work is about to start to develop options for the Gatwick element of the South of England airspace modernisation programme. Although it is not possible at this stage to describe what those range of options might be, workshops will commence later this year and will continue throughout 2020. Again, parish councils will be contacted in due course to participate. I hope this clearly sets out what we are doing to keep local residents informed of all our plans and provides a number of opportunities to ask questions and feedback your comments and any concerns.”

Cllr Streatfeild said that this is very disappointing. GON will be organising a meeting at the end of October in Penshurst, to which Chiddingstone residents will be invited.

- ii. The Clerk reported that the noise monitor is now located on land at Larkins Farm. Flight information including the noise recorded by this noise monitor can be seen at <https://webtrak.emsbk.com/lgw2>.

64. To report on correspondence received

The Clerk reported that lists of correspondence received have been circulated and drew members’ attention to the following:

- i. Item 3: KALC: Transport Conference: West Faversham Community Centre on Saturday 26th October 2019 09.30-16.30 including lunch. Cost £60 + VAT per delegate.

- ii. Item 4: SDC: Sevenoaks District Council has launched a new app making it quick and easy for residents to report noise related complaints. The ‘Noise App’ is easy to use and is free for residents. The app takes recordings of the noise together with the time and location of the disturbance, and instantly reports it to SDC. Residents can make as many reports as is necessary. Those making the complaints can enter details of the nature of the disturbance and the impact on them. SDC will review the reports as part of any investigation. Data collected via the noise app can be used as evidence SDC takes further action. The Noise App is available on iPhone and Android by searching for ‘The Noise App’.
- iii. Item 6: PCSO Joe Cain: August update: This month again has been rather busy tackling a number of issues in the area. With help from our colleagues in the CSU we have issued a number of acceptable behaviour agreements in relation to the recent anti-social behaviour issues. We have also been busy meeting with partner agencies such as housing, adult social services, mental health agencies to provide extra support for members of the public struggling in the area. Below are a few more things we have been up to:
Leigh & Chiddingstone Causeway: we have attended a number of road traffic collisions as well as supporting our local policing team with some horses and sheep in the road.
Penshurst, Fordcombe & Chiddingstone: we have followed up with a number of bad driving reports, an abandoned vehicle and completed referrals for a vulnerable elderly resident.
Cowden & Hever: we have assisted with road closures for trees down in the road and put in place support for a family struggling with mental health issues.
Edenbridge South & West: we have dealt with a number of neighbour disputes, followed up on a number of nuisance vehicle calls, issued two acceptable behaviour agreements, recovered three stolen motorbikes and assisted with a number of road traffic collisions.
Edenbridge North & East: we have helped with the search for two missing persons, issued one acceptable behaviour agreement, provided advice to two elderly residents about fraud and we have been in discussion with a number of agencies to provide support for a resident who is struggling at home.
- iv. Item 6: SDC: invitation to a training session on Member Conduct at 6pm on Tuesday 17th September in the Chamber of Sevenoaks District Council. The session will last no longer than an hour.
- v. Item 7: Eden Valley Museum – notification of talk by Martin Crowther on an illustrated history of hopping in Kent. Date: Friday 20th September at 7.30pm in Rickards Hall, Edenbridge. Tickets are available from the Museum and Le Grys.
- vi. Item 8: Transport for the South-East: to mark the launch of the TfSE’s draft Transport Strategy and the subsequent public consultation period a series of informal drop-in sessions have been organised across the TfSE region. This is the opportunity for interested parties to come along and learn more about TfSE, the strategy contents and consultation process.
- Reading Town Hall, Weds 16th Oct 2019 4.30pm – 6pm
 - Woking, WWF Living Centre, Thurs 17th Oct 4.30pm – 6pm
 - Canterbury, Christ Church University, Tues 22nd Oct 2019 4.30pm – 6pm
 - Brighton, Jury’s Inn, Weds 23rd Oct 2019 4.30pm – 6pm
 - Southampton, Central Hall, Thurs 24th Oct 4.30pm – 6pm
- vii. Item 9: UK Cycling Events: notification of an event plan for non-competitive cycle taking place on Saturday 9th November 2019 out of Lingfield Racecourse. There are three routes, a short route of 22 miles, a standard route of 44 miles and an epic route of 70 miles. It is anticipated that the cyclists will be travelling through the parish between 09.13 and 14.29.
- viii. Item 12: Kent Highways: Temporary Road Closures:
- B2027 Clinton Lane, Bough Beech from 23.00hrs on 20th September until 08.00hrs on 21st September and from 23.00hrs on 22nd September until 08.00hrs on 23rd September. The road will be closed at the railway crossing. The closure is to enable works to the railway crossing.
 - Hoath Corner to Oakenden Lane, Chiddingstone Hoath – whole length on 11th October for up to 1 day.
 - Hale Oak Road, Chiddingstone from 30th September for 5 days. The closure is required for the safety of the public and workforce while a new electric supply is undertaken by UK Power Networks.
- ix. Item 21: Copy email from WKHA to Batchellor Monkhouse regarding the Redleaf Pond: “As the new managing agent for Redleaf Pond you have probably been made aware of previous flooding issues which adversely affected our homes at Redleaf Close.

“With Redleaf Trust so far deciding to not put a proactive pond management plan in place (to which we have offered to contribute), my surveyors and I carry out regular checks on the pond drainage system to ensure that there is no repeat of the previous flooding events. I am putting you on notice, that while the pond level is currently low there is a build up of debris in the drainage channel and grate that requires clearing before the grate fully blocks. Please confirm when you are arranging for this to be cleared.” Response received to say that a contractor has been asked to clear the drain, and he is instructed by the estate to check this area during or following heavy rain and a minimum of twice a week. They are also considering a workable management plan but as yet nothing has been decided.

- x. Item 23: Chiddingstone Church: Invitation to the Licensing of The Reverend Tom Holme as Priest-in-Charge of Chiddingstone and Chiddingstone Causeway, the Licensing of The Reverend Bill MacDougall as Associate Priest of Chiddingstone and Chiddingstone Causeway, Fordcombe and Penshurst, and the Licensing of Carol Benton as Lay Funeral Minister of Chiddingstone and Chiddingstone Causeway. Date: Wednesday 25th September at 7.30pm in St Mary’s Church, Chiddingstone.

65. To consider how the following Parish Projects are progressing:

- i. Maintenance of Closed Churchyard and other parish areas:
None.
- ii. Rural swathe and visibility cutting contract
The Clerk reported that the second cut has been carried out and the invoice due for payment. The third cut will be done at the end of October or beginning of November.
- iii. Community Garden
- i. Repair to gate required. Cllr Mrs Harris undertook to take a look and obtain a quote for the repair. She also undertook to attend the next Village Hall Management Committee meeting and ask if the Committee could help fund the repair.
- ii. Lease: The National Trust has been in touch as the lease needs renewing or extending. Their legal team has advised that assuming the lease obligations remain the same, they will be able to grant a new lease via a lease by reference. Depending on the capacity of their legal team, they will likely outsource this to external lawyers and would normally require the Tenant to cover the legal fees associated with the preparation of the new lease.
They will need to obtain a formal fee quote for this but it will likely be £500-£700. Members were not prepared to pay this legal cost, and asked why the lease cannot just be renewed.
- iv. Chiddingstone village carpark
The Clerk reported that she has started to collate information for the National Trust.
- v. Bough Beech car parking area:
The Clerk reported that she is in the process of preparing an application for CIL funding from SDC.
- Deadline for applications is 5pm on 30th September.
 - The application must be for a project that is necessary as a result of new development
 - The amount requested should be a top up, and not the whole amount.
 - BBRAT has been asked to consider again making a grant but not heard back.
 - The Parish Council will contribute their CIL money - £7,505.66.
 - Total project cost £24,577 + VAT
- vi. 2019 dates for Bulk Refuse Freighter
The Clerk reported that the bulk refuse freighter visited the parish on Saturday and no issues have been reported. The next date is 7th December.
- vii. 2019 dates for Litter Pick
The litter pick held on Saturday was poorly attended, but members thanked the people who did help. Chiddingstone village – 0 volunteers. Chiddingstone Hoath – 3 volunteers. Chiddingstone Causeway – 2 volunteers. Bough Beech – 2 volunteers. The next litter pick will be in the spring 2020.
- viii. Summer Family Fun play events
The Clerk reported that the free play event provided by SDC was held on Friday 16th August and was very well attended, with about 40 children and parents attending.

66. Items for reporting or inclusion in future agenda

- i. The Clerk circulated copies of a map of the parish.
- ii. Cllr Williams reported that the Oktoberfest signs at the Little Brown Jug are obstructing the sight lines at the access to the pub. Clerk to discuss with the manager, also off-road parking arrangements.
- iii. Cllr Roper asked when the parish training event on planning will be held. Cllr Osborne-Jackson undertook to find out and let the Clerk know.

The date of the next meeting is Tuesday 15th October 2019 7.30pm in Chiddingstone Village Hall.
The meeting closed at 9.15 pm.

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