

**MINUTES OF THE CHIDDINGSTONE PARISH COUNCIL MEETING HELD ON
TUESDAY 15TH OCTOBER 2019 AT 7.30PM IN CHIDDINGSTONE VILLAGE HALL**

Present: Cllr R. Streatfeild (Chairman), Cllr A. Baker, Cllr Mrs P. Harris, Cllr P. Myers, Cllr Mrs M. Quirk, Cllr J. Roper and Cllr B. Taylor

Apologies: Cllr C. Bishop and Cllr H. Williams

In attendance: Mrs L. Kleinschmidt (Clerk). County Cllr P. Lake, District Cllr Mrs S. Coleman, District Cllr J. Osborne-Jackson and one member of the public attended the Open Session only.

Open Session

Report by District Cllr Mrs Coleman

District Cllr Mrs Coleman reported that SDC have organised some Silver Sunday events and one was held at The Castle Inn, it was well supported and much enjoyed. The SDC Local Plan hearing starts again on 4th November for two weeks, and D.Cllr Mrs Coleman promised to keep the Parish Council informed as the hearing progresses. Regarding enforcement action at Coopers Corner, the caravan has now been removed and no more complaints have been received about the burning of rubbish. Complaints have been received from neighbours at The Rock Inn about outside events being held which are noisy, these will be investigated. D.Cllr Mrs Coleman reported that the Head of Licensing at SDC would have liked to have prosecuted the organisers of Neverworld this year for breach of condition but as there was not enough evidence there is likely to be a caution.

Report by County Cllr Lake

County Cllr Lake reported that he is investigating a safeguarding issue with one of the GoCoach drivers who take children to secondary school. This has been escalated to the KCC cabinet member for young people and the cabinet member for transport. The number 210 bus that runs through Hever to Tonbridge schools has continually been late and there will now be a timetable change to allow another ten minutes to the journey. C.Cllr Lake said that he is still investigating overcrowding on school buses, and the final child in Edenbridge who was offered a place at Cranbrook School has now been offered a place at a Sevenoaks school from half-term. Paul Carter, who is currently Leader at KCC, is standing down and Roger Gough will become the new Leader. He is currently cabinet member for children, young people and education. C.Cllr Lake is discussing the possibility of a new secondary school in Edenbridge with Roger Gough. There will be a new highway steward for Chiddingstone, Amy Jeffery, and C.Cllr Lake will arrange a meeting locally so that Amy can meet all the Parish Clerks. He said that he is pushing for speed reduction in the area, as the rural roads are too narrow for such high speeds.

Report by District Cllr Osborne-Jackson

D.Cllr Osborne-Jackson reported that he contacted the Police about the accident at Somerden but no details have yet been released. He said that he has had a meeting with Angie Doll, the CEO of Southern Rail, and has asked her to visit Leigh Station and Penshurst Station. He has discussed the possibility of a halt at Bough Beech with Angie, but as this needs to be discussed at a higher level, he will approach Tom Tugendhat.

Questions from Member of the Public

Mr David Hunt said that he had a question about the new track in Chiddingstone Hoath – will the Parish Council put pressure on SDC to serve the appropriate enforcement notice on the landowner in order to have the track removed as planning approval was refused? Cllr Streatfeild reported that the application may go to appeal. The barn that received planning approval had a 4m track from the site of the barn to the edge of the field and the landowner then built a track from the edge of the field to the road. The track specification was too high and did not integrate with the landscape. The Parish Council wrote a strong objection to this application, which was then refused. He said that the Parish Council will wait to see if an appeal is lodged. (Clerk's Note: an applicant has six months in order to lodge an appeal from the date of the decision notice.)

County Cllr Lake, District Cllr Mrs Coleman, District Cllr Osborne-Jackson and the member of the public left the meeting at 8pm.

Closed Session

67. **Apologies for absence** were received from Cllr Bishop and Cllr Williams and members accepted their reasons for absence.
68. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
Cllr Mrs Quirk declared a DPI in item 70(i)(i) as she is the applicant for this application.
Cllr Baker declared a DPI in item 79(iii)(ii) as he has supplied a quote for repair of a gate.
69. **The minutes of the Chiddingstone Parish Council Meeting held on 17th September 2019** were approved and duly signed. Proposed by Cllr Roper, seconded by Cllr Myers, and all were in favour.
70. **Planning:**
- i. To consider planning applications received
 - i. SE/19/02754/AGRNOT: The Old Coach House, Wellers Town Road, Chiddingstone TN8 7BH - erection of barn. Cllr Mrs Quirk declared a DPI in this item and left the room. She took no part in the discussion or vote. Cllr Streatfeild reported that a barn on this property was built in April 2007, which received approval to convert in October 2014. SDC Current Green Belt Policy states:
Policy GB7 – Re-use of a building within the Green Belt
Proposals for the re-use of a building in the Green Belt which would meet the following criteria will be permitted:
 - a) the proposed new use, along with any associated use of land surrounding the building, will not have a materially greater impact than the present use on the openness of the Green Belt or harm the existing character of the area; and
 - b) the applicant can demonstrate through a detailed structural survey and method statement that the buildings are of permanent and substantial construction and are capable of conversion without major or complete re-construction that would detract from their original character.Where a proposal seeks the re-use of an agricultural building constructed within the last 10 years, it will be necessary for the applicant to demonstrate that there is no longer an agricultural need for the building, or that the building is no longer fit for its agricultural purpose.
Where it is accepted that there is no future agricultural need for the building, the Council will resist future proposals for new agricultural buildings, unless it is apparent that they are of a different type and nature than that previously identified as being surplus to requirements.
The officer's report for the conversion of the barn in 2014 states:
"It is evident that the existing agricultural barn was built within the last 10 years. The applicant has made it clear that shortly after the building was completed it was clear that the use was no longer required since the storage facilities required could be gained at a nearby barn. It is clear that there is no longer an agricultural need for the building since the applicant is unwilling to let the building out to other users due to potential disturbance from the use of the building close to their own house. It can be noted by way of informative on any approval of planning permission that the Council will resist future proposals for new agricultural buildings, unless it is apparent that they are of a different type and nature than that previously identified as being surplus to requirements."
The Clerk reported that Cllr Mrs Quirk, as the applicant, has clarified the reasons for the application for this new barn. "Previously I was in a farming partnership which gave me the use of large barns for storage, but this is no longer the case as this business partnership is now dissolved. Currently equipment (gates, troughs, hayracks etc) are stored outside and are therefore not secure. Also I need secure and dry storage for animal food. The height of the proposed barn is 3.2m at eaves to enable the storage of farm machinery. Previously I did not have a requirement for this, but losing the use of other barns has made this necessary."
Members agreed that there is good justification for the new barn, and agreed to support the application providing it satisfies planning legislation regarding the provision of a new barn in the Green Belt.

- ii. SE/19/02816/FUL: Stable West of Little Truggers, Truggers Lane, Chiddingstone Hoath TN8 7BP - conversion of the stables into holiday accommodation. Members supported this application.
- iii. SE/19/02874/HOUSE and SE/19/02875/LBCALT: Horseshoes Cottage, Tonbridge Road, Bough Beech TN8 7AT - demolition of garage and car port and erection of single storey side extension. Members supported this application.

The Clerk reported that since the last meeting, the Planning Committee considered the following applications:

- iv. SE/19/02289/HOUSE: Hoath Hall, Chiddingstone Hoath TN8 7DD - demolition of existing porch, erection of a larger porch and alterations to fenestration. Members supported this application.
 - v. SE/19/02635/HOUSE and SE/19/02636/LBCALT: Lockskinners Farmhouse & Granary Cottage, Lockskinners, Chiddingstone TN8 7NA - removal of chimney, moving of the front door to Granary Cottage, removal of porch to Farmhouse, moving of modern internal dwelling divisions and relocation. Members supported this application.
 - vi. SE/19/02623/FUL: Land to the rear of 1 & 2 Camp Hill Cottages, Camp Hill, Chiddingstone Causeway TN11 8LD - erection of semi-detached pair of dwelling houses and associated vehicular access. This application makes minor changes to the application already approved. Members had no objection to this application.
- ii. To report SDC notifications of planning decisions
 - SE/19/02164/FUL: Land North of Oakenden Farm, Oakenden Lane, Chiddingstone Hoath - upgrading of existing farm track to serve agricultural barn. Application refused. Reason: the formalised track/ access would not conserve and enhance the AONB landscape and would erode the rural character of the area. The proposal is in conflict with both local and national planning policy.
 - SE/19/00633/FUL: Camp Hill Oast, Camp Hill, Chiddingstone Causeway - demolition of existing dwelling and construction of replacement dwelling and detached bin store. Application approved.
 - iii. To discuss planning training event at SDC to be held on 20th November 2019
The Clerk reported that Cllr Roper, Cllr Williams, Cllr Bishop and Cllr Mrs Harris undertook to attend.

71. **Licensing:**

To discuss the Neverworld Festival 1st to 4th August 2019

The Clerk reported that she has emailed the organiser of the event with a number of queries regarding this year's event but has not yet heard back.

72. **Finance**

- i. To approve list of payments
Cllr Roper proposed that the list of payments be approved, this was seconded by Cllr Mrs Harris and all were in favour. Cllr Streatfeild and Cllr Mrs Quirk undertook to authorise the payments online.
- ii. Town and Parish Council Precepts
The Clerk reported that SLCC has reported that referendum principles (capping) will not apply to English parishes for the coming financial year.

73. **Affordable Housing provision in the parish**

The Clerk reported as follows:

The following policy was included in the Draft Local Plan as submitted to the Inspector:

Policy H3 - Housing in Rural Areas

Proposals for housing in rural areas to meet a specific local need will be permitted as an exception to other Local Plan policies providing the following criteria is met:

1. The local need has been identified in an up to date rural housing needs survey;
2. The local need identified cannot be met by any other means through the development of non Green Belt sites within the parish or, where appropriate, in the adjacent parish; and
3. A thorough site options appraisal has been carried out.

The Council expects rural exception housing schemes to provide 100% local needs housing to meet identified needs.

However, on rare occasions proposals may include an element of market housing to facilitate delivery. In these circumstances, the applicant will need to demonstrate to the satisfaction of the Council that a scheme that doesn't rely on market housing has been fully considered, why it has been discounted or considered to be unviable. Where the Council is satisfied that an element of cross-subsidy is required, the market housing will be required, in the first instance, to meet identified needs including housing for local essential workers, older people and plots for self build. The amount of market housing must not exceed 30% of the total number of homes, or 3 homes, whichever is the lesser amount. Proposals for increasing the provision of almshouses will be supported where a local need is identified.

The Clerk reported that SDC has emailed Alison at ERHA to say that the wording may change which will have an impact on the Parish Council's scheme.

- i. Site adjacent to Chequers Barn, Bough Beech – The Clerk reported that the landowner has now received the pre-planning advice report and he has carried out a traffic survey, results as follows:

		Direction 1			Direction 2			
		Summary	West Bound			East Bound		
			Total Vehicles	Mean Average	85%ile Speed	Total Vehicles	Mean Average	85%ile Speed
Day 1	Saturday	07/09/2019	2352	26	30	2408	25	30
Day 2	Sunday	08/09/2019	2387	26	30	2526	25	29
Day 3	Monday	09/09/2019	2205	28	32	2317	26	30
Day 4	Tuesday	10/09/2019	2457	27	31	2473	26	30
Day 5	Wednesday	11/09/2019	2426	27	31	2468	27	30
Day 6	Thursday	12/09/2019	2425	27	31	3211	26	30
Day 7	Friday	13/09/2019	2561	26	30	2711	26	30
		Week Total	16813	27	31	18114	26	30

- ii. Site adjacent to Bassetts, Chiddingstone Causeway – The Clerk reported that ERHA has had the topographical survey done and the architect is working on a new draft layout, which ERHA hopes to send the Parish Council next week. Savills will need to approve the layout on behalf of The Redleaf Trust. They are looking at the heads of terms and option agreement.
- iii. Site Opposite The Rock – No update.

74. Highways

- i. To discuss the proposal to reduce the speed of vehicles on B2027 though Chiddingstone Causeway
The Clerk reported that she has had the following emails from Geoff Bineham, Schemes Project Manager, KCC Highways:
 - (i) “The mean speeds in the traffic count survey are too high to reduce the speed limit to 30mph, being over 30mph and there would be too many vehicles exceeding the speed limit based on this data. There may be a limited amount of funding available for small works e.g. a new warning sign etc. It would be best to populate stage 1 of your HIP with safety schemes (no parking restriction requests or maintenance items please) that the Parish would like implemented, list them in priority order. I will then review the HIP, complete stage 2 and send it back to you with relevant comments.”
 - (ii) “I do not have the details of the exact location of this survey, if it was too close to Camp Hill the survey data may not reflect the actual traffic speeds due to turning movements at the junction.
East bound - 56% of drivers travelling towards Leigh were recorded at 30mph or under, meaning that almost half of the traffic would be exceeding a proposed 30mph speed limit. 87% of all traffic was travelling at 35mph or less and 97% of all traffic is complying with the existing 40mph speed limit.
West bound – This is slightly better with 68% of drivers travelling towards Bough Beech recorded at 30mph or under, this may be due to the post office being on this side of the road and the west bound bus stop being closer to the data collection point. 91% of all traffic was travelling at 35mph or less and 98% of all traffic is complying with the existing 40mph speed limit.

“We assess the appropriateness of speed limits by considering a number of factors. The key factors that should be considered in any decisions on local speed limits are:

- road geometry, environment and road function;
- composition of road users (including existing and potential levels of vulnerable road users);
- existing traffic speeds;
- history of collisions.

Road geometry and environment – The B2027 through Chiddingstone has a 40mph speed limit in a semi-rural area. The majority of the development is on the north side of the road with the properties set back away from the highway. The road has primarily a through traffic function being the main route between Leigh and Edenbridge. There is some evidence of use by vulnerable road users but there is a footway present on the north side of the road. The road has good width and layout but there is no street lighting throughout. The B2027 is a higher quality road and is in the main straight with some bends, junctions or accesses. I have checked the personal injury collision record for Chiddingstone Causeway, this location has a very good safety record as there has been no injury collisions recorded within the last three years up to June 2019. Taking these factors into consideration, the current 40mph speed limit is appropriate for this section of road and complies with the current Department for Transport guidance for setting local speed limits. Therefore, due to the traffic speeds, road function and lack of injury collisions I do not believe that we can consider reducing the 40mph speed limit to 30mph.”

Members agreed to proceed with the petition and to take it to the Joint Transportation Board. Clerk to find out process and discuss with county and district representatives. Cllr Mrs Harris said that there have been accidents on this road, and there was a serious accident recently which may not have been included in Geoff Bineham’s statistics.

ii. To discuss the request for speed reduction measures on B2027 at Somerden

The Clerk reported that, at the last Chiddingstone Parish Council meeting, there was a discussion about a road traffic accident at Somerden. This did not involve a school bus but a young driver in a small car and a car towing a trailer. The school buses were impacted due to the road closure. The Parish Council requested some warning signs in April 2019 as cars had flattened the hedge at this junction several times and it was only a matter of time until there was a serious accident. This has now happened. The verbal response from Highways refused the request in April because no injury was sustained in this location. The Clerk will continue to push Highways for some speed reduction measures introduced on the brow of this hill, such as a couple of rumble strips, change in road surface, SLOW on the road or at the very least some warning signs.

iii. To discuss speed reduction measures in Wellers Town

The Clerk reported that Cllr Bishop requested at the last meeting that this be discussed as the speed limit is currently 60mph. Clerk to put on the KCC system and commence discussions with Highways.

iv. To discuss a Chiddingstone Highways Improvement Plan

Members agreed that the speed reduction in Chiddingstone Causeway, at Somerden and Wellers Town should be included on the HIP.

v. Fly Tipping

Cllr Taylor advised that he reported to SDC a pile of flytipping in the area recently, this included someone’s personal details and hopefully SDC will be able to prosecute.

vi. Road Closure Chequers Hill

Urgent Road Closure - B2027 Chequers Hill, Bough Beech - from 14 October for up to 2 days between 20:30 hrs – 03:00 hrs. The entire road will be closed. This is to enable carriageway repairs.

75. Rights of Way

None.

76. Tree Warden / Pond Warden reports

- Cllr Mrs Harris reported that she will attend a pond dipping event in Singleton and has joined the Kent Reptile and Amphibian Group.
- In the absence of Cllr Bishop, the Clerk reported that he will attend the South East Tree Wardens Forum in Maidstone and Mote Park on Saturday, the 2nd of November. He has recently walked the Bough Beech and Charcott footpaths and noted that the Ash Dieback is well established in those areas.

Cllr Bishop has said that he plans to carry out a survey of the roads within the parish to see if there are any overhanging trees considered to be a risk and asked members to keep a look out for such trees as well.

77. Aviation:

- i. To hear report of the High Weald Councils Aviation Action Group
Cllr Streatfeild reported that Gatwick Airport Ltd's Masterplan is subject to scrutiny at the moment. GACC has successfully got the majority of the community noise groups to form a new group called Gatwick's Big Enough. CAGNE has started its own campaign called Stop Gatwick Expansion, but they have declined to join the other groups with GACC. The next HWCAAG meeting is on Wednesday 30th October at 7.30pm in Chiddingstone Causeway Village Hall.
- ii. The Clerk reported that Gatwick Obviously Not is holding a public meeting on Friday 1st November in Penshurst Church at 8pm. Tom Tugendhat will attend and local residents are invited.
- iii. AEF: "In July, Gatwick Airport published its master plan setting out its intention to progress detailed design and development work to bring the existing standby runway into regular use alongside the main runway, while continuing to safeguard land for an additional runway to the south. Growth projections underpinning the master plan suggest that use of the standby runway could see passenger numbers grow to 70 million passengers per annum (mppa) by 2032/33, a 53% increase on the 45.7 million passengers who used the airport in 2017/18. Aircraft movements are set to grow at a slower rate due to an estimated 10% increase in the average number of passengers per plane, but by 2032/33 they could reach 390,000 movements per annum, around 39% more than the airport handled last year. While the airport says it has no immediate plans to seek permission for an additional runway, the master plan suggests that if it's built, the airport's capacity could eventually reach 95 million passengers per annum.
But what about the carbon implications of using Gatwick's standby runway? The master plan does point to an increase in the airport's emissions from 0.77MtCO₂ in 2017 to 0.95MtCO₂ in 2028, but this assessment is limited in both scope and duration: the analysis shows the emissions that Gatwick is directly responsible for (such as fuel used by vehicles at the airport, and the electricity purchased), as well as indirect emissions from passenger journeys to and from the airport and staff commuting. Aircraft emissions are also included in this calculation, but crucially, only for the landing and take-off cycle, capturing the flights emissions below an altitude of 3,000 feet only. The majority of in-flight emissions, those produced in the climb and cruise phases, are excluded. It also fails to look beyond 2028 which limits its relevance when it comes to analysing how expansion could impact the UK's ability to reach net zero emissions by 2050. Department for Transport's 2017 UK Aviation Forecasts for air passengers, aircraft movements and CO₂ emissions at UK airports, provide better evidence for the likely carbon impacts of expansion out to 2050. Unlike Gatwick's estimate, the DfT forecasts calculate the emissions for the entire flight and attribute them to UK airports on the basis of all departing flights.
- iv. AEF: Invitation to their AGM which will take place on the afternoon of Monday 11th November. It will be held at the Leather Exchange Pub in Bermondsey, London. This year's speaker will be Anna Hughes from Flight Free 2020.
- v. CAA: The implementation date for the UK Civil Aviation Authority's new decision-making process for Planned Permanent Redistribution (PPR) proposals has been postponed from 1 November 2019 until 1 February 2020. Last October, the Government gave the CAA, as airspace regulator, a decision-making role for a wholly new category of airspace change. This category is known as a planned and permanent redistribution of air traffic through changes in air traffic control operational procedure, or PPR for short. The Government had identified that while changes to airspace design are subject to the CAA's airspace change process, and need to be consulted on, air traffic control procedural changes can be implemented without consultation, even where the noise impacts from the resulting shift in the distribution of aircraft are similar. As a result, the CAA is in the process of designing a new process for making these decisions, which was due to be implemented on 1 November. However, due to the liquidation of Thomas Cook, and the unprecedented scale of the repatriation programme to return its passengers to the UK, the CAA agreed with the Government to postpone this by three months, until 1 February 2020.

78. To report on correspondence received

The Clerk reported that lists of correspondence received have been circulated and drew members' attention to the following:

- i. Item 2: Invitation to a Defibrillator & First Aid Training session being held on Saturday 2nd November from 9:30am-13.00pm at SDC's offices, Argyle Road, Sevenoaks, TN13 1HG.
- ii. Item 3: SDC News Releases:
 - (i) SDC is promoting nine days of free events for older people to celebrate Silver Sunday on 6 October 2019. Silver Sunday is held yearly on the first Sunday of October. For more information and a list of all the events taking place, see www.sevenoaks.gov.uk/silversunday or call 01732 227000.
 - (ii) SDC is proud to be shortlisted for two categories in the Investors in People Awards 2019. These are Investors in People Platinum Organisation of the Year and Leader of the Year for the Council's Chief Executive Dr. Pav Ramewal. The awards take place on 19 November 2019.
- iii. Item 4: KALC Sevenoaks Branch – notes of meeting held on 30th August, notes from the KALC Sevenoaks Chairman with the KALC Executive Board on 16th August and with the Police and Crime Commissioner on 22nd August.
- iv. Item 7: PSCO Joe Cain – September update. Suggests that sheds and outbuildings are inspected to ensure that they are secure, residents should consider shed alarms, sensor lights, door braces, property marking and registering items on www.immobilise.com, these preventative measures make it much less attractive to criminals. Below are a few things we have been up to in the past month;
Leigh & Chiddingstone Causeway: We have been to a number of RTCs, completed follow up visits after a burglary, looked into an abandoned vehicle and dealt with an obstruction in the road.
Penshurst, Fordcombe and Chiddingstone: We have met with local residents and spoke about their concerns on crime in the area, attended more RTCs, provided a family with information about support and services for an elderly relative.
Cowden & Hever: We have spoken with a number of victims of fraud, dealt with a number of neighbour disputes and supported our Local Policing Team with a road closure on another RTC.
Edenbridge South & West: We have been looking into CCTV to do with the nuisance motor bikes in the High Street, speaking with housing associations to tackle ASB in the area and arranged talks with the local shops to discuss the issues with shoplifting in the town.
Edenbridge North & East: We have spoken with a number of local farmers about issues they have in the area, dealt with a number of obstructions, attended some alarm activation calls and spoken with young people about the risks of taking drugs.
- v. Item 7: NALC: The Tree Charter was initiated by the Woodland Trust in response to the crises that face woodlands and trees in the UK. It was formally launched in November 2017 and currently there are 240 local councils involved. See www.nalc.gov.uk/our-work/treecharter. This year Tree Charter Day will be on 30th November. NALC is encouraging all local councils to get involved and celebrate the positive effects trees and woodlands have had on their communities.
- vi. Item 8: The Woodland Trust is giving free trees to schools and communities. See www.woodlandtrust.org.uk/plant-trees/free-trees. Clerk to mention in the parish magazine. Clerk to ask SDC if they have declared a climate emergency, which the Parish Council would support, and perhaps parishes could find areas for tree planting. Cllr Taylor offered his help and support to this initiative.
- vii. Item 9: KALC: invitation to their AGM to be held on Saturday 30th November at Ditton Community Centre. Also:
 - 19th October - Post Election Dynamic Councillor, West Faversham Community Centre 9am-12.30
 - 22nd October - Post Election Dynamic Councillor, Minster Pavilion 1pm-4.30pm
 - 26th October – Transport Conference, more details to follow
 - 9th November - Post Election Dynamic Councillor, Kings Hill Com. Centre 1pm-4.30pm
 - 12th November - Post Election Dynamic Councillor, Langton Green 6pm-9.30pm
 - 23rd November- Post Election Dynamic Councillor, Lenham Com Centre 9am-12.30pm
 - 5th December - Post Election Dynamic Councillor, Cranbrook 1pm-4.30pm.
- viii. Item 11: Email from Mike Payton, KCC Highways: “As winter approaches, I am just writing to offer the parishes the chance to have a one tonne bag of salt / sand mix that we can deliver and parishes can use on the public highway.” The Clerk reported that the school has asked for the bag again.

- ix. Item 12: Kent Police:
Richards Close, Chiddingstone - between 3:00pm on Sunday 22nd September and 8:00am on Monday 23rd September, somebody stole a white Ford Transit van, EX13***, from the road.
- x. Item 14: Events at Bore Place:
 - Artisan Bread Making: Saturday 19th October 10:00am - 4:00pm
 - Children’s activity: Apple Fun Morning: Tuesday 22nd October 9:30am - 12:30pm
 - Children’s activity: Children's Pumpkin Fun: Wednesday 23rd October 10:00am - 1:30pm
 - Charcoal Making: Saturday 26th October 9:30am - 4:30pm
 - Glass Fusing Workshop - Colour and Light: Saturday 9th November 10:00am - 4:00pm
 - Hedgelaying Course: Saturday 16th - Sunday 17th November 9:30am - 4:30pm
 - Artisan Sourdough: Saturday 16th November 10:00am - 4:00pm
 - Willow Christmas Decorations: Saturday 30th November 10:00am - 2:00pm
 - Artisan Chocolate Making: Saturday 14th December 10:00am - 4:00pm
 - Organic Vegan Cooking: Saturday 25th January 10:00am - 4:00pm
- xi. Item 16: the KALC Executive Committee agreed that KALC needs an additional member of staff to enhance the member services offer to member councils, continue to provide a high-quality service and to relieve pressure on existing staff members. KALC has been very prudent over the last 8 years with subscription increases averaging 2.1% over that period. However, this additional member of staff will of course impact on the draft 2020/2021 Budget and membership subscription fees, which are set out below. To reduce the costs on member councils, the KALC Executive Committee has agreed that KALC should use £8,000 from reserves for year 1. There would then be a further increase in subscription fees in Year 2 (2021/2022), unless of course there is a significant increase in income from training, which would then be used towards offsetting the costs in Year 2. The average increase in membership subscriptions would be £89.69 per annum per council or £7.47 per month or £1.70 per week.

79. To consider how the following Parish Projects are progressing:

- i. Maintenance of Closed Churchyard and other parish areas:
None.
- ii. Rural swathe and visibility cutting contract
Members agreed to the third cut in November.
- iii. Community Garden – to discuss repair to pedestrian gate
 - i. To discuss new lease from The National Trust and agree legal fees
The Clerk reported that the National Trust has said “a new lease is required as the old one has now expired. The legal fees are likely to be the suggested amount as any leases are generally undertaken by external lawyers on behalf of the Trust so unfortunately, the fee quote is out of our control and is not dictated by the Trust. It may be that we are able to contribute towards the cost of preparing the lease and cover 50% of the fee quote. There is not a fixed cost for the legal fees at this point as the renewal will likely be outsourced to external lawyers (dependent on capacity within the Trust’s legal team). The figure I suggested below is an estimate that the lawyer for this region has provided me with, in order to get an accurate estimate I will need to draft the heads of terms and forward them onto our legal team so they can obtain a formal fee quote. I am of course happy to do this but it makes sense to agree on how to proceed prior to engaging with the lawyers. The renewal of the lease will essentially mean a new lease is required in the updated format of the Trust’s ‘standard lease’ Whilst it will likely be on the same terms as the previous lease, the lawyer will draw up an entire new lease incorporating the clauses from the previous lease. This is the fee that the lawyers charge and I’m afraid we are unable to negotiate their fee quotes. We can put a ‘ceiling’ on your contribution of £350.00 if this helps and the Trust will cover anything above this.” Members agreed that the Clerk should write to the National Trust and say that the Parish Council should not have to pay the legal fees for drawing up a new lease.
 - ii. To discuss repair to pedestrian gate
Cllr Baker declared a DPI in this matter, left the room and took no part in the discussion or vote.

Cllr Mrs Harris reported that she has received two quotes for the repair of the gate, one from Chris Killick at £165 and one from Andy Baker at £180 plus VAT. Members agreed to use the contractor known to them, who has provided and erected the bus shelter in Bough Beech very professionally. This is Andy Baker. Cllr Taylor proposed that his quote be accepted, this was seconded by Cllr Myers and all were in favour.

iv. Chiddingstone village carpark

The Clerk reported that she is collating information on this matter.

v. Bough Beech car parking area:

The Clerk reported that she has submitted the Parish Council's application for CIL funding to SDC for their CIL Spending Board meeting on 9th December. The Clerk said that she spoke to Paul Vicary about any contribution from BBRAT but they did not respond in time to meet the deadline, so the application was submitted without their contribution being listed. Members asked the Clerk to pursue the request with BBRAT if a change can be made to the Parish Council's application for funding before the meeting date.

vi. Summer Family Fun play events

The Clerk reported that the report has been sent by SDC for all the Easter and Summer play events. The Chiddingstone event was held on Friday 16th August had 39 children listed as attending. The weather was showery and huge black clouds. Some comments arising from the Chiddingstone event is that it was good to have free entertainment and there was lots to do and a good variety of activities. However, parents would appreciate an area to be zoned off and a request for more bubbles.

80. Items for reporting or inclusion in future agenda

1. Cllr Mrs Harris asked if an email was sent to the farmer regarding farm vehicles. Cllr Streatfeild asked the Clerk to email the farmer to advise that complaints had been received and to request that the following be put in place next year:
 - i. drivers are considerate to other road users
 - ii. there must be a speed limit of 20mph along Hampkins Hill Road
 - iii. could he estimate when the busy periods will be, and notify the Parish Council and local residents in advance
 - iv. consider whether there are any other steps he could take to ensure that his business runs in a harmonious way with local residents.
2. Cllr Myers asked whether consideration could be given at the next meeting for a hand rail to be installed by the steps in the Community Garden.
3. The Clerk asked whether the Tommy could be put out for Remembrance Day. Members agreed and Clerk to arrange.

The date of the next meeting is Tuesday 19th November 2019 at 7.30pm in Chiddingstone Causeway Village Hall.

The meeting closed at 9.15 pm

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